



**Caribbean Medical Providers Practicing Abroad**  
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**A 501 (C) (3) Organization**

**CMPPA 5<sup>TH</sup> ANNUAL MEDICAL CONFERENCE  
&  
COMMUNITY OUTREACH PROGRAM  
JUNE 8, 9 & 10, 2018  
HYATT REGENCY TRINIDAD**

**IONA PIERRE RESEARCH SYMPOSIUM**

**Submission Process**

Caribbean Medical Providers Practicing Abroad (CMPPA) invites you to submit your clinical and scientific research abstract and findings to be considered for inclusion in CMPPA 5<sup>th</sup> Annual Medical Conference & Community Outreach Program Iona Pierre Research Symposium, June 8, 9 & 10, 2018 in Trinidad, West Indies. To submit your abstract, follow the steps detailed below and email to [cmppa.ga@gmail.com](mailto:cmppa.ga@gmail.com).

**The Call for Abstracts submission closes on Sunday, April 1, 2018 at 11:59 pm (EST). Email: [cmppa.ga@gmail.com](mailto:cmppa.ga@gmail.com).**

**Policies and Guidelines**

1. Poster abstracts must be submitted via email to [cmppa.ga@gmail.com](mailto:cmppa.ga@gmail.com) by Sunday April 1, 2018 at 11:59 pm (EST). Notification will be sent via e-mail by Sunday, April 15, 2018.
2. Accepted abstracts will be presented at CMPPA 2018, June 8, 9 & 10, 2018 in Trinidad, West Indies. Accepted abstract authors must register for the CMPPA 2018 student registration. No reimbursement or honoraria will be given for travel or hotel expenses.
3. Only the primary author of the poster abstract will receive e-mail notification of acceptance or rejection. CMPPA does not communicate with coauthors. It is the responsibility of the primary author to notify the coauthors of acceptance or rejection.

4. Accepted poster abstracts should be submitted as completed posters for exhibit or presentation, printed 48” x 48”. No reimbursement or honoraria will be given for paper or poster presentations. Here is a printing resource for convenience, using this vendor is not required: <http://www.posterpresentations.com/index.html>
5. Poster Presentations will be during AM & PM breaks, authors will be at Poster Exhibits to discuss and answer questions. Accepted poster authors may register (not required to submit poster) and pay appropriate student registration fees.
6. Original research abstracts nonaffiliated with industry will be eligible for the CMPPA poster award. The winning author receives complimentary registration to the following year’s Annual Meeting. The winner of the poster presentation abstract will be announced on June 9, 2018. Abstracts will be reviewed by the Iona Pierre Research Committee and the highest scores received during the abstract review process will be designated the winner of the Iona Pierre Research Symposium.
7. CMPPA continues to emphasize original research and prefers the Annual Meeting be the forum for initial presentation, it recognizes that high-quality research of interest to our medical community and is presented at other scientific meetings. CMPPA will accept abstracts that have been previously presented at other medical, scientific, and research meetings.
8. Accepted abstracts will be minimally edited for style and format and published in conjunction with journal(s) to be confirmed. A maximum of eight authors' names will be included per abstract. The abstract will be available in electronic format in conjunction with journal(s).
9. When preparing an abstract, authors are requested to abide by the following guidelines:
  - Authors must identify in the title if the abstract is a case report. **Example:** Gymnast with Carpal Tunnel Syndrome: A Case Report.
  - Authors must not submit abstracts that constitute promotion of a product or service. (See “Commercialism and Disclosure Statements” below.)
  - Authors may include tables, graphs, figures and references in the abstract (not required).
  - Authors must report the level of evidence of research studies. Case report submissions will select “Case Report”; research abstract submitters will need to select a level of evidence from Level I–V.

- Authors must spell, in full, on first introduction of all acronyms or abbreviations used.
- All numbers should be presented in Arabic numeral form, including numbers from 1 to 10.
- If you refer to brand-name drugs, the generic name must be provided.
- We request that non-fluent English speakers have their abstracts edited prior to submission by a proficient English speaker.

## Procedures

Abstracts are to be no more than 300 words (not including title or author block).

All research abstracts must include the following:

- Objective
- Design
- Setting (Do not list formal institutional name.)
- Participants
- Interventions (If your study does not contain any interventions, then insert: “Interventions: not applicable.”)
- Main Outcome Measures
- Level of Evidence
- Results
- Conclusions

Abstracts submitted as a case report must include the following:

- Setting (Do not list formal institutional name.)
- Patient or Program
- Case Description or Program Description
- Assessment/Results
- Discussion (relevance)
- Conclusions

## Commercialism and Disclosure Statements

1. Abstracts that constitute promotion or advertising will be rejected. Pervasive or inappropriate use of commercial/trade names is not allowed. Generic names create a sense of impartiality that are the accepted standard of practice in submitting scientific abstracts and are strongly encouraged. No advertising matter of any description may be distributed, nor may any material be displayed that directly promotes the commercial interest of any particular company, enterprise, or the author(s).
2. Presenters must disclose any relevant financial interest in relationship with or support from manufacturers of any commercial product(s). CMPPA will determine if there is a conflict of interest and will take all appropriate steps to resolve.
3. Statements made in presentations are the sole responsibility of the author(s). Statements should not be viewed as, or representative of, any formal stance or position taken on any product, subject, or issue by CMPPA or Dr. Gerard M. Antoine.

## Definitions

**Poster Exhibit:** A visual presentation that provides a forum for in-depth discussion of the objectives and methods of research in progress.

**Poster Presentation:** Poster Presentations will be during AM & PM breaks, authors will be at Poster Exhibits to discuss and answer questions.

## Questions regarding abstract submissions?

Email [cmppa.ga@gmail.com](mailto:cmppa.ga@gmail.com) | Phone: USA (571) 237-6834 | T&T (868) 475-3419